

Medical Receptionist

Would you like an exciting new opportunity? We are seeking a receptionist to join our team at our busy but friendly sites in Holbrook and Shotley. This post will be a mixture of fixed hours with the flexibility to cover for holidays and sickness and will include evening working. Holiday cover will be planned well in advance and will be offered to all reception staff. Knowledge of SystemOne would be an advantage but not essential. Please send CV and covering letter to Julia.smith7@nhs.net or for more information ring 01473 328263.

Closing date: Friday 28th April 2017.

Interviews: w/c 2nd May 2017.